Call for Entry

DAAPmade: The Exhibition
August 27 – October 31
DAAP Galleries: Reed Gallery at University of Cincinnati, College of DAAP

DAAPmade: The Exhibition PROSPECTUS
A showcase of the talents from University of Cincinnati College of Design, Architecture, Art and Planning (UC DAAP), this curated exhibition of contemporary artwork seeks works by DAAP Alumni from all disciplines. 100% of the entry fee will be directed to the DAAP Alumni Scholarship Fund to support student scholarships.

CALENDAR
June 20: Deadline for Submission
July 10: Selected artists will be notified via email
August 7: Shipping deadline for accepted artworks
August 9-11: Accepted artwork drop off 10 a.m. and 5 p.m. at the Reed Gallery
September (exact date TBD): Exhibition Opening Reception for UC DAAP alumni and friends
August 27 – October 31: DAAPmade Exhibition Dates
November 1 and 2: Artwork pick-up dates from 10 a.m. to 5 p.m. at the Reed Gallery
November 6 – 10: Artwork return shipping dates
For artwork that was shipped to the gallery, a prepaid return label must be provided.

ARTWORK GUIDELINES AND REQUIREMENTS
DAAP will accept applications from DAAP alumni and emeriti faculty.

Drawing, painting, mixed media, printmaking, photography, glass, jewelry, furniture, fashion design and sculpture are eligible for submission. Video submissions are also allowed for submission but capacity for exhibiting these works is limited. Performance and other time-based pieces are not eligible for this call.

Artworks must be framed/mounted/wired and ready to hang. You may be contacted by the review committee for additional information about presentation of your work.

Artists may enter up to three completed works (one image included from each 2-dimensional work in the application and up to two images from 3-dimensional work). All works entered must have been created in the last five years.

After you submit your artwork, you will be notified of your acceptance into the exhibition by July 10. After you have been accepted, you will be required to fill out a loan form which will be used to confirm your participation, insure your work during the run of the exhibition, and serve as an agreement with the conditions outlined in this prospectus.
The exhibition will be open to the public August 27 and be on display through October 31. Artists are responsible for timely artwork drop-off and pick-up.
The University of Cincinnati reserves the right to photograph and video any submitted work for documentation, educational, and publicity purposes. Artists will retain all copyrights to their work.

**SUBMISSION REQUIREMENTS**

Entry Fee: $25

*Upon paying the fee you will be e-mailed the official submission form. You may submit up to three works per application, 100% of the entry fee will be directed to the DAAP Alumni Scholarship Fund.*

Please fill out the required fields in the official submission form including your name, mailing address, phone number, and email address.

You may submit up to three different artworks. Please submit one image per 2-D work and up to two images for each 3-D work. Images should be in focus, clean and clear. If your work is framed, please include an image of the work framed. The work should appear as you would wish it to be reproduced. Images must be of completed work. NO WORK IN PROGRESS.

**IMAGE REQUIREMENTS**

Images of your work must be in jpg format. The file size should be 300 dpi and close to 2 MB or less.

Jpg files should be named using the following format: FirstNameLastName_Entry form number (1, 2, or 3) title of work. Example: SueSmith_1_Big Painting.jpg

Images must be uploaded to the online form by June 20 deadline.

Entry notification: Artists will receive email notification by July 10.

**SELLING YOUR WORK**

The Reed Gallery is unable to sell artwork, however, artists may include a price and sales contact (which could be you or a sales representative you work with) on the submission form. A price list with sales contacts will be at the gallery reception desk so that any patrons interested in purchasing an artwork can purchase it directly through the artist. This allows artists to keep 100% of the sales.

**DELIVERY & RETURN OF WORK**

Work must be delivered to the Reed Gallery. If shipping is required, artists are responsible for shipping their work to and from DAAP. Return shipping materials/packing and prepaid shipping labels are required for those artists requesting shipment from DAAP following the exhibition.

Shipping Address:
Central Receiving
LIABILITY
After your works has been accepted, you will be required to fill out a loan form which will be used to confirm your participation, insure your work during the run of the exhibition, and serve as an agreement with the conditions outlined in this prospectus. Through the terms outlined in the loan form, DAAP will provide insurance for all work that is onsite at the exhibition venue for the extent of the exhibition, from drop-off until pick-up. Unclaimed work is not insured after the posted pick-up date. Artists are responsible for insuring work while in transit.

QUESTIONS? Contact Ellen Stedtefeld, DAAP Alumni Program Director at stedteea@foundation.uc.edu